

Wilchester PTA Meeting Minutes

September 6, 2011

Start: 9:37 am Adjourn: 10:41am

- I. Call to Order – Sharon Muschalik
 - A. Welcome: great to see so many familiar faces
 - B. Approve Back to School Coffee Meeting Minutes
 1. Move to Approve - Christine Gentile
 2. 2nd the motion - Leigh Fowler
 - C. Thank you to Julie Siciliano for the newsletter! It is out so take a look.
 - D. District PTA Meeting Review:
 1. Mentoring Program: if you have a neighbor looking to get back involved in school, or any friendly face that wants to help, ask them to look into the SBISD Mentoring Program
 2. 57% of our district lives in poverty. That is approximately 19,000 families living in poverty - people that need mentors
 - E. New PTA position - Healthy Lifestyle Chair
 1. Call if you know anyone that is interested in this position. There are ideas from Ways/Means that will correlate, e.g. Fun Run is a great start to this position. Position includes knowing about some of the legislative things going on at the state level and reporting back to the PTA. Work with Health Fitness teachers to incorporate things. Not sure if this ties back to school lunches, but will probably be down the line. Will be included on SBISD PTA email communication but not necessarily a position or reporting to the SBISD PTA
- II. School Update - Rian Evans
 - A. Thank you to the PTA for all the hard work
 - B. Meeting with Fall Family Fun Night group today
 - C. Everything is going very smoothly with building and progress being made. The biggest issue is getting technology fixed (data drops not in right spot, things missing, etc). We are farther ahead than any other schools (3 other campus that are not in the same spot) so very grateful. A/C is working now; discovered that a switch was clicking off. Front office is on its own generator so it's always cold. It is like that for emergency purposes for fire, police, etc
 - D. Student safety update - Heather Gonzales & Ann Daly there to guide
 - E. They are finishing parking lot. Hopefully open next week and will have a sidewalk on East side of parking lot that will be safer for walkers to go from St. Mary's & not down Yorkchester. Will have 6 bike racks. Will put in fencing that will separate construction
 - F. Any questions:
 1. Playground due date? November timeline; one concern is water constrictions due to drought. Kids are participating in indoor recess and it is going fairly well because of the new collaboration spaces & giving kids choices, although want to get them outdoors as soon as possible. Eventually fence around external property that is 6 ft (height of old marquee) with various opening for walking through with strollers, etc. to cut across green space to school. Will be closed and locked during day but open in morning and evening. Whole green space will be one large green, open, play space.
 2. Questions or concerns, please email Rian Evans at rian.evans@springbranchisd.com because we are all new together and working through everything together with the kids.
 - G. New interest in a variety of after school programs - language (Spanish/Chinese) or chess because now have the space that didn't have last year.
 - H. Introduce Melissa Catalan (Assistant to Rian Evans) and Rebecca New (in the Front Office)
- III. Board Reports
Treasurer - Renee Ash
 - A. Closed the books, thank you Chris Viera and Audit Committee (Amy Lombard, Natalie Mandery and Allison Millan). Every year we are required to have an audit that we are following the rules

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1. Motion to approve - Renee Ash
2. 2nd the motion - Tamma Howell
- B. Treasurer Process: deposit form and check request forms are online. Please know how much you are allotted to spend & stay within budget.
 1. If have receipts, need to fill out Check Request Form. Be specific as to which category (e.g. Carnival) and do not include Sales Tax because we are Tax Exempt. Ask Renee for a Tax Exempt Forms if needed.
 2. If have money to deposit, fill out Deposit Form and be specific. Do not put Cash in Renee's home mailbox. Please call first or come by at the 3:00pm time frame. Checks can be put in Renee's home mailbox. Will cut checks 1x a week (on Tuesdays).
 3. Tax Free Sales days - allowed to have 2 days in which don't pay tax (1) Spirit Sales (2) Carnival T-Shirts
 4. Motion to approve Spirit Sales and Carnival T-shirts as the 2 tax free days
 - a. 2nd the motion - Jeannie Able and Amy Badger
 5. PTA has been reserving cash for unknown "new" school things. Be thinking of ideas on how we need to use that money (e.g. outdoor patio furniture). You can go to the January Budget Planning meeting to help identify areas to spend the money
 6. Auction 2010 - made \$154,000 net income (made almost \$40,000 more than previous Auction)

Dads and Donuts - Melinda Hickey

- A. In the Cafeteria on 10/14. We are looking for more people to help with the morning set up.

WCE 101 - Leigh Fowler

- A. A document with Frequently Asked Questions on a variety of topics from PTA to school communication. Be on the look out for it on the PTA website.

How do We Fundraise? - Christine Gentile

- A. Fall: last year was bricks, year before was cookie sales, this year is 5K!
 1. We need 7 or 8 people on a committee to help. If you know somebody with a bike shop or things related to the 5K, please call Christine. Tentatively scheduled for December 3 or 10th = Jingle Bell or Holiday Run. Open to families that do not go to Wilchester. Have thoughts about 1K for kids but still working on it. Will have "Sleep In" spots. Will start in parking lot and through the neighborhood.
- B. Spring: Family Underwriting
 1. Every dollar counts!
 2. Company Matching Contribution is a great way for us to make even more money
- C. Randalls - 5214 is the number to link to Wilchester. We make the most from Randalls (approx \$1000/yr). Go to Customer Service and have them link your Randalls card to 5214. Anybody can link it (e.g. extended family in Woodlands)

Carnival - Sharon Muschalik

- A. Rodeo theme of "Wilchester Round-Up"
- B. Fun Junk - looking for donations throughout the year. A booth that has tubs of "junk" that the kids can collect and put in a bucket to donate. Gently used things or \$1 items in Target can be donated for Fun Junk
- C. Fall Family Fun Night - Friday October 21
 1. Theme is Color Your World / Make Your Mark at Wilchester
 2. First family event in the new school and held in the fall for everybody in the family. We want colorful, bright attire because it's about making your mark on Wilchester. Currently working on things like Principle for Day, Birthday on marquee, etc

Reflections - Jenny Emery

- A. Theme is "Diversity Means..."
- B. Due November 4th in library with early drop off options like year. Last year had participation drop off so working to promote with the kids. This is a National PTA program, contest to explore the

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creative arts (picture, musical composition, writing, photography, etc) - judges pick a certain portion that go on to the District level and then some go to State and then National level. Very few elementary entries in photography, music & dance. It's mostly art entries. Forms and rules will be posted on PTA website. We are trying to find a way to display the work at the school.

Sister School Solution - Patrice Jegi

- A. Our sister school is Spring Shadows. We are formulating plans to help support them so welcome all ideas. Were able to deliver \$791 worth of school supplies last year. \$119 from Carnival booth and \$336 came from student council in car wash & candy gram sales
- B. Other ideas: Teachers appreciation so maybe a batch of cookies from families, help with parent volunteers at their Carnival 10/21 (same as our Fall Family Fun night)
 - 1. Bring a batch of cookies on 10/4 for their Teacher Appreciation

Volunteer Hours - Tracy Ashmore

- A. Log onto PTA website and click "Be A Volunteer". Must do to volunteer on campus or at things like Field Trips. Takes about 2 wks to process, so do it now.
- B. Make sure you turn in the summer hours (e.g. stuffing, copying)
- C. Counts for various awards for school (e.g. TEBC Award) that look at parent participation, many of the oil companies provide grants like \$400/\$500 dollars for volunteer hours

Wildcat Tracks - Natalie Mandery

- A. Student newsletter - posted Permission slips online & put some in the hard copy Tuesday folder. This is genuinely by the kids and for the kids so what they write is what gets submitted. If your child is a reporter they will get a hard copy, otherwise all copies are online. If fill out permission slip, Natalie will contact you as we get closer
- B. Fall edition & Spring edition

Time Capsule - Debbie Dodds

- A. Howells won Auction time capsule and now doing a "School" time capsule that represents the entire school
 - 1. Looking forward ideas on what to collect that represents the entire school
 - 2. Call Debbie if have ideas and want to help her (class picture of each class that goes to teacher for them to make a scrap book with something like "When I grow up I want to be...") that would be put in a book with the year book, T-shirt, etc
 - 3. Tandy will be spokesperson to introduce idea to teachers
 - 4. Will be presented at the WCE Opening Ceremony

IV. Meeting Adjourned